

## **Information for applying for a consecutive Master's degree programme**

- > Architecture
- > Entrepreneurship
- > Finance
- > Information Systems

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## 1. Admission criteria

You are required to carefully read the applicable admission guidelines for your selected programme published on the University of Liechtenstein website.

## 2. Bachelor's degree or comparable university diploma

Bachelor's degrees or comparable university diplomas must be issued by a government-approved university/establishment. Diplomas from continuing education programmes (Executive Master, LL.M., MBA, MAS etc.) are not recognised.

### Information on recognised universities and degrees and/or accredited programmes

- > **Switzerland** / Rectors' Conference of Swiss Universities: [www.swissuniversities.ch](http://www.swissuniversities.ch)  
Also formally recognised are diplomas from the distance learning universities: *Stiftung Universitäre Fernstudien Schweiz-Brig* and *Fernfachhochschule Schweiz*.
- > **Austria** / Ministry of Science and Research: [www.bmwf.gv.at](http://www.bmwf.gv.at)
- > **Germany** / Rectors' Conference of German Universities HRK – *Hochschulkompass*: [www.hochschulkompass.de](http://www.hochschulkompass.de), accredited programmes: [www.akkreditierungsrat.de](http://www.akkreditierungsrat.de)
- > **Great Britain** / Department for Business Innovation & Skills / recognised and listed bodies [www.gov.uk/recognised-uk-degrees](http://www.gov.uk/recognised-uk-degrees)  
The University of Wales, the Open University and other universities award degrees in which a study programme has been completed at another institution (often also completed abroad). If the programme was completed at a recognised English university, the diploma can be recognised.
- > **France** / Diplomas are only recognised from universities belonging to one of the following conferences:  
*Conférence des Présidents des d'Université* (CPU): [www.cpu.fr](http://www.cpu.fr)  
*Conférence des Directeurs des Ecoles Françaises d'Ingénieurs* (CDEFI): [www.cdefi.fr](http://www.cdefi.fr)  
*Conférences des Grandes Ecoles*: [www.cge.asso.fr](http://www.cge.asso.fr)  
Note: Bachelor degrees awarded by the Grandes Ecoles are not national degrees!
- > **India** / Diplomas are only recognised from universities holding accreditation from the UGC University Grants Commission: [www.ugc.ac.in](http://www.ugc.ac.in)
- > **USA** / In the USA the university must be accredited by one of the following agencies (candidate status is not sufficient):
  - Middle States Association of Colleges and Schools (MSA): [www.msche.org](http://www.msche.org)
  - New England Association of Schools and Colleges (NEASC-CIHE): [www.neasc.org](http://www.neasc.org)
  - North Central Association of Colleges and Schools (NCA-HLC): [www.nchigherlearningcommission.org](http://www.nchigherlearningcommission.org)
  - Northwest Commission on Colleges and Universities (NWCCU): [www.nwccu.org](http://www.nwccu.org)
  - Southern Association of Colleges and Schools (SACS): [www.sacscoc.org](http://www.sacscoc.org)
  - Western Association of Schools and Colleges (WASC-ACCJC): [www.wascweb.org](http://www.wascweb.org)
  - Accrediting Commission for Community and Junior Colleges: [www.accjc.org](http://www.accjc.org)
  - Accrediting Commission for Senior Colleges and Universities: [www.wascweb.org](http://www.wascweb.org)

> **China** / Degrees are only recognised from universities participating in the '211 Project':  
[www.daad.org.cn](http://www.daad.org.cn); To be eligible for admission, students must produce an 'APS China -Process Interview' certificate.

The following reference sources also provide information on the recognition and/or accreditation of a university:

**Anabin** (Information portal on the recognition of foreign educational qualifications); data base of the Central Services for Foreign Educational Affairs, the German NARIC): [anabin.kmk.org](http://anabin.kmk.org)

This information is designed primarily for German authorities and universities.

H+: recognised or accredited university

H-: not a recognised university

H+/H-: individual programmes are recognised / accredited

An H+ rating or a listing in another reference source simply means that degrees earned at that particular establishment can be assessed for university-level equivalence. It does not allow for an advance decision to be made on whether a degree earned at that establishment can be considered equivalent to a Liechtenstein university degree.

**ENIC/NARIC** (network of European recognition centres; country sides contain lists of recognised universities): [www.enic-naric.net](http://www.enic-naric.net)

**World Education Services, WES** (Information on the education system in various countries):

[www.wes.org/ewenr/research.asp](http://www.wes.org/ewenr/research.asp)

### 3. Language certificates

Please note the terms of the admission guidelines. If the required certificate cannot be provided at the time of submission of the application, a deadline for submission will be communicated. The awarded admission will be on a conditional and time-limited basis.

### 4. Process and decision

The admission or rejection of an applicant will be decided on the basis of the submitted documents and added information. In the case of well-qualified applicants, decisions to admit students can be made on an on-going basis, i.e. immediately after submission of the application and all necessary documents (and therefore before the application deadline).

Recognised Bachelor's students who are about to complete their degree and will not receive their qualification until after the application deadline or shortly before semester begins can be awarded admission on a conditional and time-limited basis.

On being allocated a university place, the applicant is requested to transfer the tuition fees within the given time period. Not until the tuition fees have been received is the student's university place secured. Should the payment not be made within the given deadline, the university place will no longer be held. Paid tuition fees will not be refunded.

## 5. Formalities

### 5.1 Application documents

All documents must be submitted in **English** or **German**.

#### MSc Architecture

##### a) For all applicants:

- CV including work and internship confirmations certifying professional experience (pdf)
- Letter of motivation (pdf)
- Passport copy and passport photo (jpg 300x400 Pixel)
- Language certificates (scan - pdf, jpg) as specified in the regulations listed in the admission guideline
- Optional: certificates from continuing education courses (scan - pdf, jpg)
- Portfolio of project work as specified in the regulations listed in the admission guidelines

##### b) Only for applicants who did not earn their Bachelor's degree in Architecture at the University of Liechtenstein:

Scanned originals or certified pdf's of original documents or certified translations of:

- Bachelor's degree or comparable university diploma
- Diploma supplement or final certificate listing the ECTS points (if applicable) to determine the applicant's overall academic achievement

#### MSc Finance, Entrepreneurship, Information Systems

##### a) For all applicants:

- CV including work and internship confirmations certifying professional experience (pdf)
- Letter of motivation (pdf)
- Passport copy and passport photo (jpg 300x400 Pixel)
- Optional: certificates from continuing education courses (scan - pdf, jpg)

##### b) Only for applicants who did not earn their Bachelor's degree in Business Administration at the University of Liechtenstein:

Scanned originals or certified pdf's of original documents or certified translations of:

- Bachelor's degree or comparable university diploma
- Diploma supplement or final certificate listing the ECTS points (if applicable) to determine the applicant's overall academic achievement
- Language certificates (scan - pdf, jpg) as specified in the regulations listed in the admission guidelines

#### Important:

On acceptance, the student must supply **notarized copies** of these documents (e.g. certified by the establishment who issued them, by the applicable authorities or by a notary) in order to verify their correctness. These documents must be supplied either **in German or English** (certified translations). The University of Liechtenstein is entitled to submit them to NARIC Liechtenstein for verification of their authenticity.

It is strongly advised NOT to send original documents to the University of Liechtenstein. The University of Liechtenstein accepts no liability for loss or damage.

## 5.2 Tuition fees

CHF 850.- per semester

## 5.3 Residence permit

**For citizens from countries who require a visa (not valid for EU/EEA and Swiss citizens):**

Please note that a deposit of CHF 3.000.- is necessary to process the application for a residence permit for the Principality of Liechtenstein. Details and information about the current legal regulations are provided by the Department for Allowance-coordination (Telephone: +423 265 1111, Email: [bewilligungen@uni.li](mailto:bewilligungen@uni.li)).

## 5.4 Application deadlines

Admission in the **winter semester**

**Architecture, Entrepreneurship, Finance, Information Systems**

- **30 June** for EU/EEA and Swiss citizens
- **31 March** for citizens from countries who require a visa for Liechtenstein

Admission in the **summer semester**

**only: Architecture, Information Systems**

- **30 November** for EU/EEA and Swiss citizens
- **30 September** for citizens from countries who require a visa for Liechtenstein

Applications received after the application deadline will only be considered if sufficient university places are available. Please contact the respective study advisor (see section 6).

## 5.5 Submission of the application

Applications must be made online (please prepare all required documents for uploading before starting the procedure; the online procedure takes only 15-20 minutes):

- [Architecture](#)
- [Entrepreneurship](#) (only in German)
- [Finance](#)
- [Information Systems](#)

## 6. Study counselling and information

### 6.1 Study counselling

Master's programme	Contact
Architecture	Dipl.-Arch. FH Jeannette Risch Tel. +423 265 11 24 <a href="mailto:jeannette.risch@uni.li">jeannette.risch@uni.li</a>
Entrepreneurship	Dr. Matthias Filser Tel. +423 265 12 67 <a href="mailto:matthias.filser@uni.li">matthias.filser@uni.li</a>
Finance	Florian Schaller, MSc Tel. +423 265 11 84 <a href="mailto:florian.schaller@uni.li">florian.schaller@uni.li</a>
Information Systems	Roope Jaakonmäki, MSc Tel. +423 265 13 25 <a href="mailto:roope.jaakonmaeki@uni.li">roope.jaakonmaeki@uni.li</a>

### 6.2 Info day, education fairs

Once a year, the University holds an Information Day on its degree programmes. The date is always published well in advance on the University website. Besides this, the Master's degree programmes are presented at various [education fairs](#) in Switzerland, Germany and Austria.

[www.uni.li](http://www.uni.li)