

University of Liechtenstein

# LIBRARY

A short guide to the library



Issue 2018

## General information

The library of the University of Liechtenstein is open to students, academic staff and the public. It is the university's heart for literature research and offers expert knowledge, information and research support services for teaching, further education and research.

The library collection of about 25'000 print media and e-books focuses on **economics, law, architecture, spatial planning and construction engineering**.

## Opening hours

The library of the University of Liechtenstein is open for you 64 hours per week.

Semester periods:

Monday – Friday 9.00 am - 8.00 pm

Saturday 9.00 am - 6.00 pm

Lecture-free periods:

Monday – Thursday 9.00 am - 6.00 pm

Friday 9.00 am - 5.00 pm

Saturday closed

## Services

### Print media

The library of the University of Liechtenstein is part of the **Liechtenstein Library Network**, as well as other libraries relevant for students and academic staff, e.g. the Liechtenstein National Library or the Liechtenstein-Institute. The Liechtenstein Catalogue lists more than 190'000 resources.

The holdings of the University Library contain **16'000 books, 2'400 theses and 65 journals and magazines**.

### E-resources

The University of Liechtenstein subscribes to a large selection of e-resources.

Students and academic staff have online access to **21 databases** for scholarly research in the disciplines of Business Sciences, Information Technologies, Law and Sociology. The library provides more than **5'400 e-books** (business and management, most of them German only, accessible via Springer Link), which are recorded in the Liechtenstein Catalogue. About **15'000 e-journals** are also available. Furthermore, you find over **45'000** documents for the fields of study at the University in the **Ebook Central Library**. These e-books can be downloaded for a certain loan period.

Access to the online databases is only possible within the campus network for employees or students of the University of Liechtenstein. External access can be gained via Citrix VPN Client. For the electronic procurements of the **SIA standards** use the computer at the premises of the Institute of Architecture and Planning provided for this purpose.



## Primo Metasearch

With Primo Metasearch you are able to search the University Library's print books and many online documents (ebooks, articles and more) using a single search. In addition Primo includes full text documents of open access items. Launch the search from the library homepage.

## Study space

The library provides the ideal and quiet environment for working and studying: **24 individual study spaces** (including network sockets for laptops), **4 public access computer workstations**, **free WIFI** and a **multifunction terminal** (photocopier/printer/scanner systems). A comfortable **reading lounge** is situated nearby the cafeteria.

## Using the library

### Registration

Students of the University of Liechtenstein are automatically registered when starting the studies. **The student card is also the library card.**

### Lending procedure

The **loan period for books** is **14 calendar days**, the maximal loan period is 12 weeks after 5 possible extensions of another 2 weeks each, unless there is a hold request on the item by another user. A **single loan of 7 days** is possible for **print journals**. There is **no limit of items for loan** per user.

Reference holdings and works, temporary reserve collections are excluded from loan. Many books of the holdings of the institutes libraries can be made available upon request.

At the end of the loan period the user will receive a **free recall or a reminder by e-mail**. Should the user still fail to return the borrowed items, the library will **charge** as follows:

1st overdue notice (by email)	CHF 5.00 per item
2nd overdue notice (by letter mail)	an additional CHF 10.00 per item
3rd overdue notice (by letter mail)	an additional CHF 15.00 per item

For further information on the lending policy visit the website:

[www.uni.li/bibliothek/dienstleistungen](http://www.uni.li/bibliothek/dienstleistungen)

### Inter-library lending

Interlibrary lending is used to obtain literature that is unavailable at the university library or at other libraries in Liechtenstein. This service is accessible only to students, academic staff and employees of the university. You can **order books from other libraries of Switzerland** via **swissbib**. This is the meta-catalogue of all Swiss university libraries, which provides a convenient, fast and comprehensive gateway to academic publications in Switzerland. Proceed as follows:

- Research the document on: [www.swissbib.ch](http://www.swissbib.ch)
- Click on the title, then click "Save/Send" and send the e-mail to the library with the subject line "Interlibrary loan".
- Enter your own last name and first name.
- The fee of **4.00 CHF** per item is to be paid upon collection at the library (delivery period 2-3 days).

## Information and advisory service

With **Primo Metasearch** you are searching the physical items of the Complete Catalogue Liechtenstein, many electronic resources (ebooks, ejournals and databases) subscribed by the University of Liechtenstein, but also the theses. In addition the Primo Search includes full text documents of open access items.

→ [www.uni.li/en/university/services/library-1](http://www.uni.li/en/university/services/library-1)

The print holdings of the library are recorded in the **Liechtenstein Complete Catalogue**, on the library website at **Library Catalogues**.

→ [www.uni.li/en/university/services/library-1/search-and-find](http://www.uni.li/en/university/services/library-1/search-and-find)

You get direct access to our licensed e-resources and can read detailed information via the library website. See **Online Databases** and **Electronic Media**.

→ [www.uni.li/en/university/services/library-1/search-and-find](http://www.uni.li/en/university/services/library-1/search-and-find)

**EZB (Electronic Journals Library)** helps to see if the full text of the e-journal you are looking for is available. → [www.uni.li/en/university/services/library-1/search-and-find](http://www.uni.li/en/university/services/library-1/search-and-find)



## The library team

The library staff can help you personally on **doing research** in our library. **Enquiries** can also be made by phone (+423 265 12 60) or by e-mail ([library@uni.li](mailto:library@uni.li)).

**We are looking forward to your visit – welcome!**



Philipp Trottmann



Ekaterina Vardanyan



Larissa Gassmann



Lill Schwendener



Melina Amiri



Julia Heppler

## How to find us

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